

# **Travel & Expense Account Summary**

Employee Name                      KIMBERLY BELSHE  
Expense Dates                      12/10/09-01/27/10  
Report Name                        Attend Offsite Meetings

Request Total    \$        24.00  
Direct Charge Total   -        0.00  
Travel Advances   -        0.00  
Net Due Employee =    **24.00**

Trip Totals		
Trip/Expense Category	Trip Name	Total Amount
Regular Travel	Offsite Mtg.	4.50
Regular Travel	Offsite mtg.	9.00
Regular Travel	Offsite Meeting	10.50

NOTE: (d)=Direct Charge

DATE	Thu Dec 10									TOTAL
Parking, Auto	10.50									10.50
TOTALS \$	10.50									10.50

DATE	Wed Jan 13									TOTAL
Parking, Auto	9.00									9.00
TOTALS \$	9.00									9.00

DATE	Wed Jan 27									TOTAL
Parking, Auto	4.50									4.50
TOTALS \$	4.50									4.50

## Travel & Expense Account Summary

Employee Name KIMBERLY BELSHE  
Expense Dates 01/19/10-01/21/10  
Report Name Trip with Governor to Washington, DC

Request Total \$ 965.85  
Direct Charge Total - 0.00  
Travel Advances - 0.00  
Net Due Employee = **965.85**

Trip Totals		
Trip/Expense Category	Trip Name	Total Amount
Regular Travel	DC trip 1/2010	965.85

NOTE: (d)=Direct Charge

DATE	Tue Jan 19	Tue Jan 19	Wed Jan 20	Thu Jan 21	Thu Jan 21					TOTAL
O/S Breakfast	6.00		6.00	6.00						18.00
O/S Dinner	18.00		18.00	18.00						54.00
O/ S Business Expense - Other	16.75	18.68								35.43
O/ S Mileage Personal Auto	6.00			6.00						12.00
O/S Lodging	376.71		376.71							753.42
O/S Taxi Fare			11.00	60.00	12.00					83.00
O/S Lunch				10.00						10.00
<b>TOTALS \$</b>	<b>423.46</b>	<b>18.68</b>	<b>411.71</b>	<b>100.00</b>	<b>12.00</b>					<b>965.85</b>

# **Travel & Expense Account Summary**

Employee Name                      KIMBERLY BELSHE  
Expense Dates                      01/28/10-01/28/10  
Report Name                        Participate in RAND Policy Forum on Obesity

**Request Total**    \$        83.00  
**Direct Charge Total**    -        0.00  
**Travel Advances**    -        0.00  
**Net Due Employee**    =        **83.00**

Trip Totals		
Trip/Expense Category	Trip Name	Total Amount
Regular Travel	RAND Forum	83.00

DATE	Thu Jan 28									TOTAL
Mileage, Personal Auto	12.00									12.00
Parking, Auto	15.00									15.00
Taxi Fare	38.00									38.00
Dinner	18.00									18.00
<b>TOTALS \$</b>	<b>83.00</b>									<b>83.00</b>